

Minutes
Village Council Meeting
1 South Main Street
Thornville, OH
July 22nd, 2024

Council Members:

Lynne Snider

Kim Billman

Dale Brussee

Ashley Moore

Tasia Savage

Guests Present: Lynda Chalfant

Call to Order/Pledge of Allegiance:

Mayor Lackey called the Village of Thornville Council Meeting to order July 22nd, 2024, at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll call was taken with Council member Lynne Snider, Council member Dale Brussee, Council Member Ashley Moore, Council Member Kim Billman, and Council Member Tasia Savage all present.

Lynne Snider – aye

Kim Billman - aye

Ashley Moore – aye

Tasia Savage - aye

Dale Brussee – aye

Review/Approval of Business Agenda for July 22nd, 2024:

Mayor Lackey asked for a motion to approve the business agenda for July 22nd, 2024. Council Member Kim Billman made the motion, and was seconded by Council Member Ashley Moore. A roll call vote was taken, with all council members voting aye.

Roll Call:

Ashley Moore – aye

Kim Billman – aye

Lynne Snider – aye

Tasia Savage - aye

Dale Brussee – aye

Motion Passed 5-0

Review/Approval of Regular Council Minutes from June 24th, 2024:

Mayor Lackey asked for a motion to approve the Regular Council Minutes from June 24th, 2024. Council Member Ashley Moore made the motion, and was seconded by Council Member Lynne Snider. A roll call vote was taken, with four council members voting aye, and one abstention.

Roll Call:

Tasia Savage – aye
Ashley Moore – aye
Lynne Snider – aye
Kim Billman – abstain
Dale Brussee - aye

Motion Passed 4-0**Review/Approval of Special Council Minutes from July 1st, 2024**

Mayor Lackey asked for a motion to approve the Regular Council Minutes from July 1st, 2024. Council Member Dale Brussee made the motion and was seconded by Council Member Kim Billman. A roll call vote was taken, with all council members voting aye.

Roll Call:

Ashley Moore – aye
Kim Billman – aye
Dale Brussee – aye
Tasia Savage – aye
Lynne Snider – aye

Motion Passed 5-0**Police Report:**

There was no Police Report due to Chief Williams being on bereavement leave. Mayor Lackey informed council she would be sending a sympathy card to Chief Williams on behalf of the village, which council was invited to sign. Council Member Ashley Moore thanked Mayor Lackey for sending a card on behalf of the village.

Mayor's Report:

Mayor Lackey made a special Thank you to Wanda Hupp and Bonnie Goldsberry for their work on the planters around the village, as well as a thank you to the Thornville Activities Committee for their work on a successful Fourth of July Celebration for the Village.

➤ Monthly Water Report to Perry County Commissioners for June 2024:

Mayor Lackey asked for a motion to approve the Monthly Water Report to Perry County Commissioners for June 2024. Council Member Kim Billman made the motion, and was seconded by Council Member Dale Brussee. A roll call vote was taken, with all members voting aye.

Roll Call:

Tasia Savage – aye
Dale Brussee – aye
Ashley Moore – aye
Kim Billman – aye
Lynne Snider – aye

Motion Passed 5-0**➤ Monthly Water Report to Council for June 2024:**

Mayor Lackey asked for a motion to approve the Monthly Water Report to Council for June 2024. Council Member Ashley Moore made the motion and was seconded by Council Member Kim Billman. A roll call vote was taken, with all members voting aye.

Roll Call:

Lynne Snider – aye
Ashley Moore – aye
Dale Brussee – aye
Kim Billman – aye
Tasia Savage – aye

Motion Passed 5-0

➤ **Mayor’s Court Report to Council for June 2024:**

Mayor Lackey asked for a motion to approve the Mayor’s Court Report to Council for June 2024. Council Member Kim Billman made the motion, and was seconded by Council Member Tasia Savage. A roll call vote was taken, with all council members voting aye.

Roll Call:

Dale Brussee – aye
Tasia Savage – aye
Kim Billman – aye
Ashley Moore – aye
Lynne Snider – aye

Motion Passed 5-0

Administrator’s Report:

Village Administrator Melissa Brofford informed Council that the Village was still waiting to receive the title to the Vorhies property. She informed Council the title report had been received, and was being forwarded to Solicitor Zets to be approved before moving forward. A wellhead project meeting was to be held on July 23rd at 11AM. Administrator Brofford and Water & Sewer Superintendent Kelly Green attended a Smoke Testing training in Baltimore, where Baltimore offered for the Village to borrow their smoker; the village has done smoke testing 12 years ago. One letter declining grants has been sent. A shelter house key has not been returned, phone calls are not being answered, Jason has placed a letter on the resident’s door. A storm sewer was repaired on Foster Drive, and Columbus Street was walked looking for storm sewer damage. Administrator Brofford has suggested Council look into getting a pipe camera to find and address any damage. Council Member Dale Brussee reminded Council that the Village is not exactly sure where each drain ends or releases. Administrator Brofford said this is something that would be handled. Administrator Brofford cited Water/Sewer Superintendent Kelly Green, claiming a \$150 push camera would go sufficient, reaching from the cemetery entrance to where issues were being found along 1st street. Administrator Brofford did express her concern regarding the little money left in the storm drains budget, which she listed as \$1,900. 5 interviews were lined up for the Fiscal Officer Position, with one taking place Wednesday, July 24th.

➤ **Presentation & Payment of Bills**

Mayor Lackey asked for a motion to approve the Payment of Bills for the month of July. Council Member Kim Billman made the motion, and was seconded by Council Member Ashley Moore. A role call vote was taken, with all members voting aye.

Roll Call:

Dale Brussee – aye
Ashley Moore – aye
Kim Billman – aye
Tasia Savage – aye
Lynne Snider – aye

Motion Passed 5-0

Fiscal Officer Report:

➤ **June Bank Reconciliation:**

Mayor Lackey asked for a motion to approve the June Bank Reconciliation. Council Member Ashley Moore made the motion, and was seconded by Council Member Kim Billman. A roll call vote was taken with all members voting aye.

Roll Call:

Kim Billman – aye
Ashley Moore – aye
Tasia Savage – aye
Lynne Snider – aye
Dale Brussee – aye

Motion Passed 5-0

Committee Reports:

- **Personnel Committee:** Committee Chair Tasia updated Council on the approved handbook and job description updates
- **Finance Committee:** Committee Vice Chair Dale Brussee talked briefly about mayor's court and the money going into and coming back from that. The committee has a question going to Solicitor Zets regarding lines items and money being set aside. Fiscal Officer Chris Kerby explained that it is possible, as well as explaining the ins & outs of the process.

Zoning & Planning Commission Report:

Council Member Lynne Snider explained that discussion around the Village laws regarding fences & gates around pools was had, with the ultimate decision to keep the laws in place prevailing. Council Member Lynne Snider asked for a motion to approve Sam Schacht for a second term on the Zoning Committee. Committee Member Dale Brussee made the motion, and was seconded by Council Member Tasia Savage. A roll call vote was taken, with all members voting aye.

Roll Call:

Tasia Savage – aye
Kim Billman – aye
Lynne Snider – aye
Ashley Moore – aye
Dale Brussee – aye

Motion Passed 5-0

Discussion amongst the overall council regarding ordinances pertaining to grass & weeds on sidewalks was held, with the agreeance the village must start taking care of grass and weeds on sidewalks.

Unfinished Business:

- **LeafVac Purchase:** Mayor Lackey presented 3 videos for council to watch comparing the three different LeafVac Sizes available for purchase. After reviewing the videos and brief discussion, Council Member Kim Billman discussed need compared to price, and how often we use the machine, citing the previous machine lasted 25 years. Administrator Brofford brought up concerns about storage for such a large machine. Council discussed the Village's storage buildings and how they are being used. Council Member Dale Brussee suggested tarping it, and Council Member Lynne Snider expressed her concern about buying a machine before having a place to put it. Administrator Brofford explained, size wise, they were all pretty similar, so this should not delay purchase, and assured council she would find a place to store it. A motion to approve the purchase of a the largest LeafVac option at \$12,600, as well as the materials needed to make the framework, was made by Council Member Dale Brussee, and seconded by Council Member Ashley Moore. A roll call vote was taken, with four members voting aye, and one member voting nay.

Roll Call:

Kim Billman – aye
Lynne Snider – nay
Ashley Moore – aye
Tasia Savage – aye
Dale Brussee – aye

Motion Passed 4-1

New Business:

- **Credit Card Policy Update**
Every year, council needs to verify authorized users to use the credit card. A list was passed around to council to sign approving all listed employees who have access to use the credit card. Mayor Lackey asked for a motion to approve the policy and list, which was made by Council Member Ashley Moore, and seconded by Council Member Kim Billman. A roll call vote was taken, with all members voting aye.

Roll Call:

Lynne Snider – aye
Kim Billman – aye
Ashley Moore – aye
Tasia Savage – aye
Dale Brussee – aye

Motion Passed 5-0

- **State Mandated Fraud Training:** Mayor Lackey explained that everyone has to complete the training, and how the training process worked, and what forms should be turned back in to her to be returned to the state. Administrator Brofford shared a flyer with the link to the training with Council.
- **Sunshine Training for All Council Members:** Mayor Lackey explained each Council Member must do this training once per term. Administrator Brofford explained the process of this training, and what forms should be turned back in to her to be returned to the state. Links to this form can be found on the State Auditor's website.

➤ **FIRST READING: RESOLUTION NO. 24-09: A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND POLICE CHIEF TO EXECUTE A MUTUAL AID AGREEMENT WITH THE VILLAGE OF SOMERSET, VILLAGE OF SHAWNEE, VILLAGE OF ROSEVILLE, VILLAGE OF NEW STRAITSVILLE, VILLAGE OF NEW LEXINGTON, VILLAGE OF JUNCTION CITY, VILLAGE OF CROOKSVILLE, VILLAGE OF CORNING, AND THE PERRY COUNTY CHIEFS OF POLICE ASSOCIATION AND DECLARING AN EMERGENCY.**

➤ **FIRST READING; ORDINANCE NO. 24-07: AN ORDINANCE AMENDING AND REVISING THE 2024 APPROPRIATIONS OF THE VILLAGE OF THORNVILLE AND DECLARING AN EMERGENCY:** Mayor Lackey asked for a motion to suspend the three reading rule and declare as an emergency. Council Member Dale Brussee made the motion, and was seconded by Council Member Tasia Savage. A roll call vote was taken, with all council members voting aye.

Roll Call:

Tasia Savage – aye

Ashley Moore – aye

Lynne Snider – aye

Kim Billman – aye

Dale Brussee – aye

Motion Passed 5-0

Mayor Lackey asked for a motion to adopt Ordinance No. 24-07 and pass as an emergency. Council Member Dale Brussee made the motion, and was seconded by Council Member Ashley Moore. A roll call vote was taken, with all members voting aye.

Roll Call:

Ashley Moore – aye

Kim Billman – aye

Lynne Snider – aye

Tasia Savage – aye

Dale Brussee – aye

Motion Passed 5-0

➤ **Shelley Will Bequeath Acceptance:** Village Administrator Melissa Brofford explained that the Village can accept the one million left to the Village as stock, as well as different options to liquidate the funds, but she needs particulars of how Council would like to accept the money to get the ordinance drafted to accept. Fiscal Officer Kerby suggests putting it in Star Ohio, which would likely produce another 9-10 thousand dollars in interest a month. Star Ohio is connected to Ohio State Treasurer, and there's no time limit to keep money in or take out. Council Member Kim Billman made the motion to accept the accept the liquidated stock and put it into a Star Ohio fund and was seconded by Council Member Ashley Moore. A roll call vote was taken, with all members voting aye.

Roll Call:

Kim Billman – aye

Lynne Snider – aye

Ashley Moore – aye

Tasia Savage – aye

Dale Brussee – aye

Motion Passed 5-0

- **Discussion regarding Village purchase of Bank Building:** Council Member Dale Brussee disclosed that the Thornville Activities Committee was looking at purchasing the building. Council Member Lynne Snider questioned the price for the building. Council Member Ashley Moore expressed she felt the Village could use the building for plenty of purposes for years to come, including but not limited to; renting of rooms for events & community meetings, storage space, a community center, etc. Mayor Lackey asked who owned the building, and when informed the Village owned it, Mayor Lackey suggested moving Police & Village offices to the old bank building, and Council Member Lynne Snider agreed. Council Member Ashley Moore suggested the renting of the current Village office space with a potential move, and shared the listing information with a full basement, 3 attached lower level rooms, and the large safe still intact. Council Member Ashley Moore expressed more grants could be claimed with a bigger building with more opportunity. Council Member Ashley Moore informed council \$500,000 would be an accurate price, online the building is listed as \$700,000, and potential buyers were denied a cash offer of \$350,000. Council Member Dale Brussee suggested holding off on any large purchases until the levy was handled and passed, and Council Member Kim Billman agreed.

Adjournment:

With no new business, Mayor Lackey asked for a motion to adjourn the meeting. Council Member Ashley Moore made the motion, and was seconded by Council Member Tasia Savage. A roll call vote was taken with all members voting aye.

Roll Call:

Tasia Savage – aye
Lynne Snider – aye
Dale Brussee – aye
Kim Billman – aye
Ashley Moore – aye

Motion Passed 5-0



Mayor, Amanda Lackey



Clerk of Councils, Abby Tolliver